

St. Anthony de Padua Catholic Church
102 Lorenz Road, San Antonio, TX 78209
(o) 210-824-1743 (f) 210-824-3283
Email documents to: Secretary@stanthonydepadua.org
2017 - Baptismal Guidelines (keep for your records)

Please read the following important information before completing the attached form.

1) **Parent Requirements:**

- a) You must be a registered parishioner for a minimum of six (6) months.
- b) If you are registered at another parish and wish to have your baby baptized at St. Antony de Padua, you must provide a letter from your Pastor stating you are a registered parishioner in good standing and granting permission for your child to be baptized outside of your parish.
- c) If you are a new parishioner (less than 6 months) and have transferred from another church, please provide a letter from your pastor stating you were a registered parishioner.
- d) **A copy of the child's birth certificate is required at time of registration (Health dept. (vital records))**
If Birth Certificate cannot be provided, Baptism cannot take place!
- e) All Parents are required to complete a Baptismal Preparation class. (If you have taken a class within the last 4 years, a copy of your training certificate can be provided in lieu of re-taking the class.)

2) **Baptismal Class information:**

- a) Class fee: \$5 per person. Classes are held on Tuesdays (Spanish) and Thursdays (English) in the Faith Formation Center Room #3 or #4 at 7:00 p.m. All Classes must be confirmed in advance so please provide us with a current contact phone number and or email address for Parents and Godparents.

3) **Baptism Scheduling:**

- a) Baptism Services are scheduled as follows: One (1) English Baptism Service & One (1) Spanish Baptism Service each month. (See schedule below) Each service can include up to three (3) children per service. (Suggested Stipend for Presider/Deacon: \$50, all fees due at registration, if paying stipend by check/money order, please make check payable to: Joe Borrego)
- b) **Baptisms are scheduled first come, first served.** All documents/fees must be submitted to the office 30 days prior to the baptism date and you have spoken to the baptism coordinator, Liz Bolanos at ext. 1003.
- c) All Baptisms must be scheduled in advance with the Parish office. For 2017 there will not be any celebrated in April and December for 2017.

4) **Godparent Requirements:**

- a) Godparents must be over 16 years of age, Practicing Catholics who have received the sacrament of Confirmation.
- b) For Godparents who live out of town or out of state: Classes may be taken at their church. A letter from their pastor or a certificate of completion of a baptismal class is required. (This letter or certificate is required prior to the baptism)
- c) All Godparents are required to complete a Baptismal Preparation class. (If you have taken a class within the last 4 years, a copy of your training certificate can be provided in lieu of re-taking the class.)

5) St. Anthony de Padua Catholic Church may request at their discretion Sacramental documentation when other documentation is not readily available. All required documents may be emailed to:

secretary@stanthonydepadua.org or faxed to: Liz Bolanos @ 210.824.3283. Original documents are NOT required. Copies of all documents are acceptable.

6) **If your child is 7 years old or older they must register and attend Religious Education classes. Baptism will take place through the R.E. program.**

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Liz Bolanos extenion: 1003

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2017 – Baptismal Class and Baptism Service Schedule

(keep for your records)

Spanish Schedule

English Schedule

Month	Spanish Class	Room No.	Spanish Baptisms (2:30)		Month	English Class	Room No.	English Baptisms (1:15)
January	3-Jan	#3	22-Jan		January	5-Jan	#3	22-Jan
February	7-Feb	#3	19-Feb		February	9-Feb	#3	19-Feb
March	7-Mar	#3	19-Mar		March	9-Mar	#3	19-Mar
April	No Class		No Baptisms		April	No Class		No Baptisms
May	2-May	#3	21-May		May	4-May	#4	21-May
June	14-Jun	#3	25-Jun		June	15-Jun	#3	25-Jun
July	11-Jul	#3	16-Jul		July	13-Jul	#3	16-Jul
August	8-Aug	#3	20-Aug		August	10-Aug	#3	20-Aug
September	5-Sep	#3	17-Sep		September	7-Sep	#3	17-Sep
October	3-Oct	#3	15-Oct		October	5-Oct	#3	15-Oct
November	7-Nov	#3	12-Nov		November	9-Nov	#3	12-Nov
December	No Class		No Baptisms		December	No Class		No Baptisms

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2017 - Baptismal Registration Form

Birth Certificate must be attached to this form

Today's Date: _____ Signature: _____

Are you a registered parishioner with St. Anthony? Yes/No _____ How long? _____

Requested Baptism Date: _____ Circle preference: English 1:15 Spanish 2:30

Child's Name:

First Middle Last

Date of Birth: _____ Place of Birth: _____

City State Zip

(this is where your child's baptismal certificate will be mailed)

Family Address: _____

Street City/State/Zip

Home Phone: _____

Father's Information

Father's Name: _____

Religion: _____

Cell Phone: _____

Class Date: _____

Email: _____

Mother's Information

Mother's Name: _____

Maiden () Religion: _____

Cell Phone: _____

Class Date: _____

Email: _____

Godfather's Name:

Cell/Home Phone: _____

Class Date: _____

Email: _____

Godmother's Name:

Cell/Home Phone: _____

Class Date: _____

Email: _____

For Office Use Only

Parishioner ID# _____

Baptism Date: _____

English 1:15 p.m. /Spanish 2:30 p.m.

Birth Certificate _____

Baptism stipend paid: _____ Initials: _____

Class Paid: _____

Classes completed: _____

Parents Godparents

Sacramental Register _____

Baptismal Card to Diocese: _____

Certificate mailed to family: _____ *Date of Baptism:* _____

By: _____

Print Name here

Signature: _____

Officiating Minister